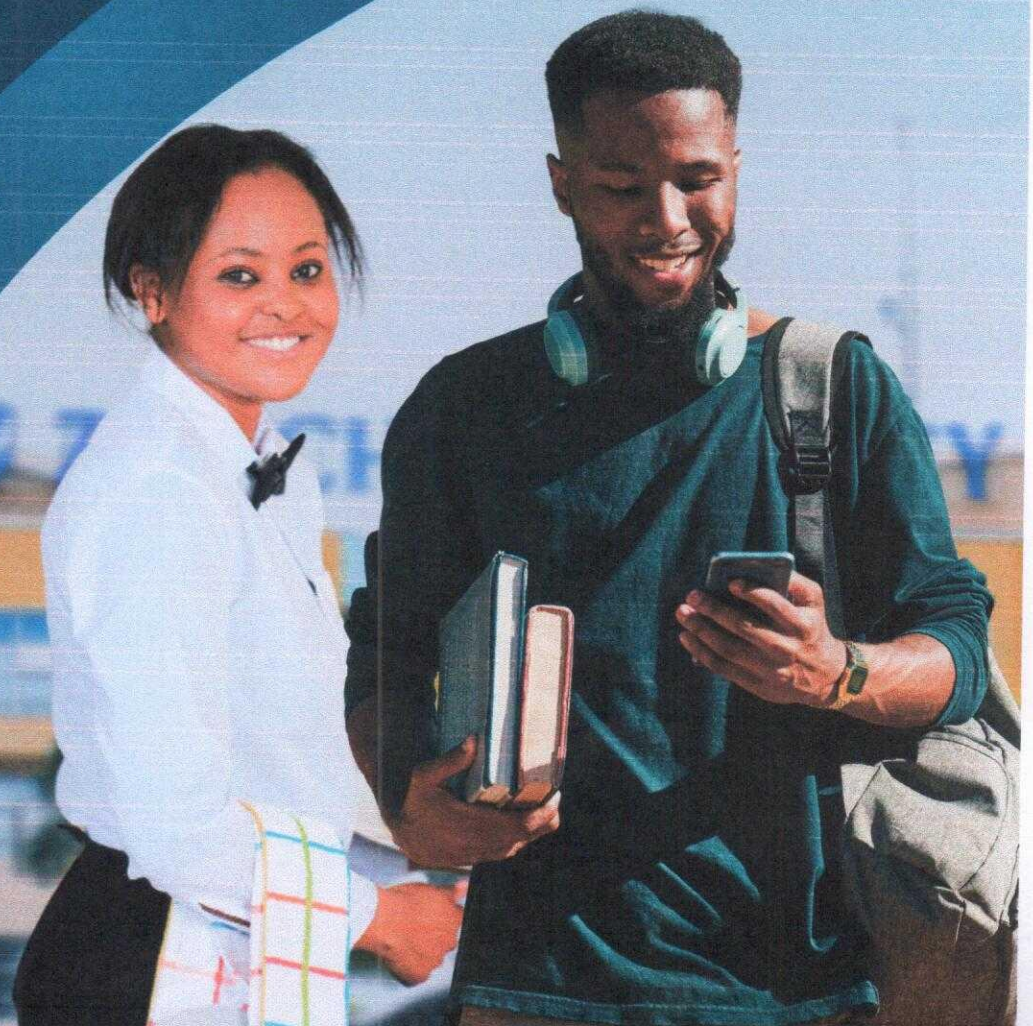




ZETECH  
UNIVERSITY

**ALMANAC**

**JANUARY - DECEMBER 2023**





# ZETECH UNIVERSITY

## JANUARY TO DECEMBER 2023 ALMANAC

DATES	JANUARY – APRIL 2023 SEMESTER	MEETING/COMMITTEE
1 4 <sup>th</sup> - 6 <sup>th</sup> Jan 2023	<ul style="list-style-type: none"> <li>- Opening of the University 4<sup>th</sup> January 2023</li> <li>- Submission of Marked Scripts to Exams Office (ZU) for – <b>6/1/2023</b></li> <li>- Consolidation of Marks (ZU) – <b>6/1/23</b></li> <li>- Faculty/Department Moderation of Marks - <b>6/1/23</b></li> </ul>	
2 9 <sup>th</sup> - 13 <sup>th</sup> Jan 2023	<ul style="list-style-type: none"> <li>- Opening of the University 4<sup>th</sup> January 2023</li> <li>- Submission of Marked Scripts to Exams Office (ZU) for – <b>6/1/2023</b></li> <li>- Consolidation of Marks (ZU) – <b>6/1/23</b></li> <li>- Faculty/Department Moderation of Marks - <b>6/1/23</b></li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 9<sup>th</sup> January 2023</li> <li>- University Management Board – 10<sup>th</sup> January 2023</li> <li>- Student Academic Irregularity</li> <li>- Disciplinary Committee 10<sup>th</sup> January 2023</li> </ul>
3 16 <sup>th</sup> - 20 <sup>th</sup> Jan 2023	<ul style="list-style-type: none"> <li>- External Moderation of Marked Scripts <b>16/1/23 to 20/1/23</b></li> <li>- Release of Specials Examination Timetable</li> <li>- Classes</li> </ul>	
4 23 <sup>rd</sup> – 27 <sup>th</sup> Jan 2023	<ul style="list-style-type: none"> <li>- Submission of Draft Exams to Exams Office – <b>27/01/23</b></li> <li>- Classes</li> </ul>	- Deans Committee 23 <sup>rd</sup> January 2023
5 30 <sup>th</sup> – 3 <sup>rd</sup> Feb 2023	<ul style="list-style-type: none"> <li>- Assignment I</li> <li>- <b>Special Examinations – 30<sup>th</sup> Jan to 3<sup>rd</sup> Feb 2023</b></li> </ul>	<ul style="list-style-type: none"> <li>Matriculation ceremony 1<sup>st</sup> February 2023</li> <li>FPAC – 1<sup>st</sup> February 2023</li> </ul>
6 6 <sup>th</sup> – 10 <sup>th</sup> Feb 2023	<ul style="list-style-type: none"> <li>- Faculty/Department Moderation of Draft Exams</li> <li>- (Adoption of Special &amp; Supplementary Examination Results)</li> <li>- Printing of Results Slips</li> <li>- Internal Moderation of Drafts</li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 6<sup>th</sup> February 2023</li> <li>- Release of Certificates to Certificate</li> <li>- Students – <b>10<sup>th</sup> February 2023</b></li> </ul>
7 13 <sup>th</sup> – 17 <sup>th</sup> Feb 2023	- CAT 1	- University Management Board 14 <sup>th</sup> February 2023
8 20 <sup>th</sup> – 24 <sup>th</sup> Feb 2023	- Classes	- Deans Committee 20 <sup>th</sup> February 2023
9 27 <sup>th</sup> Feb -3 <sup>rd</sup> Mar 2023	- Assignment 2	<ul style="list-style-type: none"> <li>- FPAC – 1<sup>st</sup> March 2023</li> <li>- The University Senate 2<sup>nd</sup> Mar 2023</li> </ul>





# ZETECH UNIVERSITY

## JANUARY TO DECEMBER 2023 ALMANAC

DATES	JANUARY – APRIL 2023 SEMESTER	MEETING/COMMITTEE
10 6 <sup>th</sup> – 10 <sup>th</sup> Mar 2023	<ul style="list-style-type: none"> <li>- Classes</li> <li>- Release of Draft Examination Timetable</li> <li>- External Moderation of Draft Exams</li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 6<sup>th</sup> March 2023</li> <li>- University Management Board 7<sup>th</sup> March 2023</li> <li>- Internal Quality Audit - 6<sup>th</sup> – 10<sup>th</sup> Mar 2023</li> </ul>
11 13 <sup>th</sup> – 17 <sup>th</sup> Mar 2023	<ul style="list-style-type: none"> <li>- Classes</li> <li>- Faculty/Department &amp; Examinations Board Meeting (Review)</li> <li>- External Examiners' Reports)</li> <li>- Proof Reading of Examinations</li> <li>- Sports Day 17<sup>th</sup> March 2023</li> <li>- Receive Reports from External Moderators</li> </ul>	<ul style="list-style-type: none"> <li>- AFP&amp;D Committee 14<sup>th</sup> March 2023</li> <li>- ARS Committee 14<sup>th</sup> March 2023</li> <li>- ARM Committee 14<sup>th</sup> March 2023</li> <li>- Internal Quality Audit - 13<sup>th</sup> – 17<sup>th</sup> Mar 2023</li> </ul>
12 20 <sup>th</sup> – 24 <sup>th</sup> Mar 2023	<ul style="list-style-type: none"> <li>- CAT 2</li> <li>- Printing and packing of Examinations</li> <li>- Classes</li> </ul>	<ul style="list-style-type: none"> <li>- Library Committee 24<sup>th</sup> March 2023</li> <li>- Management Review Meeting 24<sup>th</sup> March 2023</li> <li>- Deans Committee 20<sup>th</sup> March 2023</li> </ul>
13 27 <sup>th</sup> – 31 <sup>st</sup> Mar 2023	<ul style="list-style-type: none"> <li>- Printing and Packing of Examinations</li> <li>- Classes (Degree)</li> <li>- Recess for Graduate Assistant</li> </ul>	<ul style="list-style-type: none"> <li>- Full Council 28<sup>th</sup> March 2023</li> </ul>
14 3 <sup>rd</sup> – 7 <sup>th</sup> Apr 2023	<ul style="list-style-type: none"> <li>- Collection and Marking of scripts</li> <li>- January to April Diploma, Certificate, ZBTI End of Semester Examination</li> <li>- Recess for Tutorial Fellows</li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 3<sup>rd</sup> April 2023</li> <li>- FPAC – 5<sup>th</sup> April 2023</li> </ul>
15 10 <sup>th</sup> – 14 <sup>th</sup> Apr 2023	<ul style="list-style-type: none"> <li>- Collection and Marking of scripts</li> <li>- January to April Degree End of Semester Examination</li> </ul>	<ul style="list-style-type: none"> <li>- University Management Board 11<sup>th</sup> April 2023</li> </ul>
16 17 <sup>th</sup> – 21 <sup>st</sup> Apr 2023	<ul style="list-style-type: none"> <li>- Collection and Marking of scripts</li> <li>- January to April Degree End of Semester Examination</li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 17<sup>th</sup> April 2023</li> </ul>
17 24 <sup>th</sup> – 28 <sup>th</sup> Apr 2023	<ul style="list-style-type: none"> <li>- Marking of scripts</li> </ul>	





# ZETECH UNIVERSITY

## JANUARY TO DECEMBER 2023 ALMANAC

DATES	MAY – AUGUST 2023 SEMESTER	MEETING/COMMITTEE
1 1 <sup>st</sup> – 5 <sup>th</sup> May 2023	<ul style="list-style-type: none"> <li>- Submission of Marked Scripts to Exams Office (ZU) 5/5/23</li> <li>- Consolidation of Marks (ZU) – 1/5/23 to 5/5/23</li> <li>- Faculty/Department Moderation of Marks (ZU) 1/5/23 to 5/5/23</li> <li>- Commencement of classes – 2/05/23</li> <li>- New students Orientation (ZU) 3<sup>rd</sup> May 2023</li> <li>- New students Orientation (ZBTI) 4<sup>th</sup> May 2023</li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 1<sup>st</sup> May 2023</li> <li>- FPAC – 3<sup>rd</sup> May 2023</li> <li>- Student Academic Irregularity</li> <li>- Disciplinary Committee 5<sup>th</sup> May 2023</li> </ul>
2 8 <sup>th</sup> – 12 <sup>th</sup> May 2023	<ul style="list-style-type: none"> <li>- Publishing of Results (Pass Lists) – 12/5/23</li> <li>- Classes</li> </ul>	<ul style="list-style-type: none"> <li>- University Management Board 9<sup>th</sup> May 2023</li> </ul>
3 15 <sup>th</sup> – 19 <sup>th</sup> May 2023	<ul style="list-style-type: none"> <li>- Classes</li> <li>- Release of Special &amp; Supplementary Examinations Timetable</li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 15<sup>th</sup> May 2023</li> </ul>
4 22 <sup>nd</sup> – 26 <sup>th</sup> May 2023	<ul style="list-style-type: none"> <li>- Setting of Draft Examinations (Ordinary &amp; Special/Supplementary)</li> <li>- External Moderation of Marked Scripts– 22/5/23 to 26/5/23</li> </ul>	
5 29 <sup>th</sup> May – 2 <sup>nd</sup> June 2023	<ul style="list-style-type: none"> <li>- Submission of Draft Exams to Exams Office</li> <li>- Classes</li> <li>- Special &amp; Supplementary Examinations</li> <li>- Assignment I</li> </ul>	<ul style="list-style-type: none"> <li>- Matriculation ceremony 3<sup>rd</sup> June 2023</li> <li>- Deans Committee 29<sup>th</sup> May 2023</li> </ul>
6 5 <sup>th</sup> – 9 <sup>th</sup> Jun 2023	<ul style="list-style-type: none"> <li>- Printing of Results Slips</li> <li>- Faculty/Department Moderation of Draft Exams</li> <li>- (Adoption of Special &amp; Supplementary Examination Results)</li> </ul>	<ul style="list-style-type: none"> <li>- Release of Certificates to Certificate</li> <li>- Students – 9<sup>th</sup> June 2023</li> <li>- FPAC – 7<sup>th</sup> June 2023</li> </ul>
7 12 <sup>th</sup> – 16 <sup>th</sup> Jun 2023	<ul style="list-style-type: none"> <li>- Classes</li> <li>- CAT I</li> </ul>	<ul style="list-style-type: none"> <li>- University Management Board 13<sup>th</sup> June 2023</li> <li>- Deans Committee 12<sup>th</sup> Jun 2023</li> </ul>
8 19 <sup>th</sup> – 23 <sup>rd</sup> Jun 2023	<ul style="list-style-type: none"> <li>- Classes</li> </ul>	
9 26 <sup>th</sup> – 30 <sup>th</sup> Jun 2023	<ul style="list-style-type: none"> <li>- Assignment II</li> <li>- Classes</li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 26<sup>th</sup> June 2023</li> <li>- The University Senate 29<sup>th</sup> June 2023</li> </ul>





# ZETECH UNIVERSITY

## JANUARY TO DECEMBER 2023 ALMANAC

DATES	MAY – AUGUST 2023 SEMESTER	MEETING/COMMITTEE
10 3 <sup>rd</sup> - 7 <sup>th</sup> Jul 2023	<ul style="list-style-type: none"> <li>- External Moderation of Draft Exams</li> <li>- Classes</li> </ul>	<ul style="list-style-type: none"> <li>- FPAC – 5<sup>th</sup> July 2023</li> <li>- University Management Board 4<sup>th</sup> July 2023</li> <li>- Internal Quality Audit 3<sup>rd</sup> - 7<sup>th</sup> Jul 2023</li> </ul>
11 10 <sup>th</sup> - 14 <sup>th</sup> Jul 2023	<ul style="list-style-type: none"> <li>- Faculty/Department &amp; Examinations Board Meeting (Review External Examiners' Reports)</li> <li>- Proof Reading of Examinations</li> <li>- Receive Reports from External Moderators</li> <li>- Draft End of Semester Examinations Timetable</li> <li>- Sports Day 14<sup>th</sup> July 2023</li> </ul>	<ul style="list-style-type: none"> <li>- AFP&amp;D Committee 11<sup>th</sup> July 2023</li> <li>- ARS Committee 11<sup>th</sup> July 2023</li> <li>- ARM Committee 11<sup>th</sup> July 2023</li> <li>- Deans Committee 10<sup>th</sup> July 2023</li> <li>- Internal Quality Audit 10<sup>th</sup> – 14<sup>th</sup> Jul 2023</li> </ul>
12 17 <sup>th</sup> – 21 <sup>st</sup> July 2023	<ul style="list-style-type: none"> <li>- Printing and Packing of Examinations</li> <li>- Proof Reading of Examinations</li> <li>- CAT II</li> <li>- Release of Final End of Semester Examinations Timetable</li> </ul>	
13 24 <sup>th</sup> – 28 <sup>th</sup> Jul 2023	<ul style="list-style-type: none"> <li>- Printing and Packing of Examinations</li> <li>- Recess for Graduate Assistants</li> </ul>	<ul style="list-style-type: none"> <li>- Full Council 25<sup>th</sup> July 2023</li> <li>- Deans Committee 24<sup>th</sup> July 2023</li> <li>- Management Review Meeting 28<sup>th</sup> July 2023</li> <li>- Research and innovation Week 24<sup>th</sup> – 28<sup>th</sup> Jul 2023</li> </ul>
14 31 <sup>st</sup> Jul - 4 <sup>th</sup> Aug 2023	<ul style="list-style-type: none"> <li>- May - August 2023 Diploma, Certificate, ZBTI End of Semester Examination</li> <li>- Recess for Tutorial Fellows</li> </ul>	<ul style="list-style-type: none"> <li>- Library Committee 4<sup>th</sup> August 2023</li> <li>- FPAC – 2<sup>nd</sup> August 2023</li> </ul>
15 7 <sup>th</sup> – 11 <sup>th</sup> Aug 2023	<ul style="list-style-type: none"> <li>- May - August 2023 Degree End of Semester Examinations</li> </ul>	<ul style="list-style-type: none"> <li>- University Management Board 8<sup>th</sup> August 2023</li> <li>- Deans Committee 7<sup>th</sup> August 2023</li> </ul>
16 14 <sup>th</sup> – 18 <sup>th</sup> Aug 2023	<ul style="list-style-type: none"> <li>- May - August 2023 Degree End of Semester Examinations</li> <li>- Collection and Marking of Scripts</li> </ul>	
17 21 <sup>st</sup> – 25 <sup>th</sup> Aug 2023	<ul style="list-style-type: none"> <li>- Collection and Marking of Scripts</li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 21<sup>st</sup> August 2023</li> </ul>





# ZETECH UNIVERSITY

## JANUARY TO DECEMBER 2023 ALMANAC

DATES	SEPTEMBER – DECEMBER 2023 SEMESTER	MEETING/COMMITTEE
1 28 <sup>th</sup> Aug – 1 <sup>st</sup> Sep 2023	<ul style="list-style-type: none"> <li>- Submission of Marked Scripts to Exams Office (ZU) for 1<sup>st</sup> Sep 2023</li> <li>- Consolidation of Marks (ZU) – 28/8/23 to 1/9/23</li> <li>- Faculty/Department Moderation of Marks (ZU) 28/8/23 to 1/9/23</li> <li>- Commencement of Classes – 28/08/23</li> </ul>	- Student Academic Irregularity Disciplinary Committee 1 <sup>st</sup> September 2023
2 4 <sup>th</sup> - 8 <sup>th</sup> Sept 2023	<ul style="list-style-type: none"> <li>- Publishing of Results (Pass Lists)– 8/9/23</li> <li>- Classes</li> <li>- New students Orientation (ZU) 4<sup>th</sup> September 2023</li> <li>- New students Orientation (ZBTI) 5<sup>th</sup> September 2023</li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 5<sup>th</sup> September 2023</li> <li>- FPAC – 6<sup>th</sup> September 2023</li> </ul>
3 11 <sup>th</sup> - 15 <sup>th</sup> Sept 2023	<ul style="list-style-type: none"> <li>- Classes</li> </ul>	- University Management Board 12 <sup>th</sup> September 2023
4 18 <sup>th</sup> – 22 <sup>nd</sup> Sept 2023	<ul style="list-style-type: none"> <li>- Printing of Results Slips</li> <li>- Setting of Draft Examinations (Ordinary &amp; Special/Supplementary)</li> <li>- External Moderation of Marked Scripts – 18/9/23 to 22/9/23</li> </ul>	- Deans Committee 18 <sup>th</sup> September 2023
5 25 <sup>th</sup> – 29 <sup>th</sup> Sep 2023	<ul style="list-style-type: none"> <li>- Submission of Draft Exams to Exams Office</li> <li>- Special &amp; Supplementary Examinations</li> <li>- Assignment I</li> </ul>	- Matriculation ceremony 28 <sup>th</sup> September 2023
6 2 <sup>nd</sup> – 6 <sup>th</sup> Oct 2023	<ul style="list-style-type: none"> <li>- Classes</li> <li>- Faculty/Department Moderation of Draft Exams</li> <li>- (Adoption of Special &amp; Supplementary Examination Results)</li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 2<sup>nd</sup> October 2023</li> <li>- Release of Certificates to Certificate Students – 6<sup>th</sup> October 2023</li> <li>- University Management Board – 3<sup>rd</sup> October 2023</li> <li>- FPAC 4<sup>th</sup> October 2023</li> <li>- The University Senate 5<sup>th</sup> October 2023</li> </ul>
7 9 <sup>th</sup> – 13 <sup>th</sup> Oct 2023	<ul style="list-style-type: none"> <li>- Classes</li> <li>- CAT I</li> </ul>	- Career Week 12 <sup>th</sup> October - 13 <sup>th</sup> October
8 16 <sup>th</sup> – 20 <sup>th</sup> Oct 2023	<ul style="list-style-type: none"> <li>- Classes</li> </ul>	<ul style="list-style-type: none"> <li>- Deans Committee 16<sup>th</sup> October 2023</li> <li>- ARS Committee – 17<sup>th</sup> October 2023</li> <li>- ARM Committee – 17<sup>th</sup> October 2023</li> <li>- AFP&amp;D Committee – 17<sup>th</sup> October 2023</li> </ul>



# ZETECH UNIVERSITY

## JANUARY TO DECEMBER 2023 ALMANAC

DATES	SEPTEMBER – DECEMBER 2023 SEMESTER	MEETING/COMMITTEE
9 23 <sup>rd</sup> – 27 <sup>th</sup> Oct 2023	- Assignment II	- Internal Quality Audit 23 <sup>rd</sup> – 27 <sup>th</sup> Oct 2023
10 30 <sup>th</sup> Oct – 3 <sup>rd</sup> Nov 2023	- Faculty/Department & Examinations Board Meeting - External Moderation of Draft Exams - Sports Day 3 <sup>rd</sup> November 2023	- Deans Committee 30 <sup>th</sup> October 2023 - Full Council 31 <sup>st</sup> October 2023 - FPAC 1 <sup>st</sup> November 2023 - Internal Quality Audit 30 <sup>th</sup> Oct – 3 <sup>rd</sup> Nov 2023
11 6 <sup>th</sup> – 10 <sup>th</sup> Nov 2023	- Faculty/Department & Examinations Board Meeting (Review External Examiners' Reports) - Proof Reading of Examinations - Graduation 10 <sup>th</sup> November 2023 - Receive Reports from External Moderators - Draft End of Semester Examinations Timetable	- Full Council – 10 <sup>th</sup> November 2023 - Release of Certificates to Degree and Diploma Students - 10 <sup>th</sup> November 2023 - University Management Board – 7 <sup>th</sup> November 2023
12 13 <sup>th</sup> – 17 <sup>th</sup> Nov 2023	- Printing and Packing of Examinations - Final End of Semester Examinations Timetable - CAT II	- Deans Committee 13 <sup>th</sup> November 2023
13 20 <sup>th</sup> – 24 <sup>th</sup> Nov 2023	- Printing and Packing of Examinations - Classes	- Library Committee 24 <sup>th</sup> November 2023 - Management Review Meeting 24 <sup>th</sup> November 2023
14 27 <sup>th</sup> Nov – 1 <sup>st</sup> Dec 2023	- September to December 2023 Diploma, Certificate, ZBTI End of Semester Examination	- Deans Committee 27 <sup>th</sup> November 2023
15 4 <sup>th</sup> - 8 <sup>th</sup> Dec 2023 2023	- September to December 2023 Degree End of Semester Examinations - Collection and Marking of Scripts	- FPAC – 6 <sup>th</sup> December 2023 - University Management Board – 5 <sup>th</sup> December 2023
16 4 <sup>th</sup> - 8 <sup>th</sup> Dec 2023 2023	- Collection and Marking of Scripts - September to December 2023 Degree End of Semester Examination	- Closing Ceremony 15 <sup>th</sup> December 2023



# ZETECH UNIVERSITY

JANUARY TO DECEMBER 2023 ALMANAC

Activity	Name	Title	Signature	Date
Prepared by:	Nicholas Kavoi	University Timetable Coordinator		24/01/2023
Reviewed by:	Peter Osumba	Registrar Academic Affairs		24/01/2023
Approved by:	Prof. Alice Njuguna	Deputy Vice Chancellor - Academic Research & Student Affairs		24/01/2023

**ZETECH UNIVERSITY**  
**24 JAN 2023**  
**DEPUTY VICE CHANCELLOR**  
**ACADEMICS, RESEARCH AND EXTENSION**

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