



**EXAMINATIONS**

**WITHHELD RESULTS FOR A COURSE**

**Reference** F-7-47

**Issue/Rev.** 1/0

**WITHHELD RESULT FOR A COURSE**

**Please read before proceeding with the application**

There are a number of reasons why all your results may be withheld; Facing a disciplinary proceeding and where a student have not paid a fee or charge after due notice has been given

Where a withheld result [WH] is granted, it is the students' responsibility to contact the relevant academic unit as soon as possible. Failure to do so may result in an automatic fail grade being determined after 10 weeks from the release of results.

**Student Details (please write in CAPITAL LETTERS)**

Student Reg.No

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Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Postal code \_\_\_\_\_

Student Email: \_\_\_\_\_

WITHHELD RESULT [Student]			FOR OFFICIAL USE ONLY [Head of Department/Dean]	
S/N	COURSE CODE	COURSE TITLE	Withhold: W	Release: R
1.			<input type="checkbox"/>	<input type="checkbox"/>
2.			<input type="checkbox"/>	<input type="checkbox"/>
3.			<input type="checkbox"/>	<input type="checkbox"/>
4.			<input type="checkbox"/>	<input type="checkbox"/>
5.			<input type="checkbox"/>	<input type="checkbox"/>
6.			<input type="checkbox"/>	<input type="checkbox"/>

**Student declaration**

I hereby wish to confirm that have completed all sections and provided all supporting documentation

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Faculty Dean /Head of department**

**COMMENT ON RELEASE OR WITHHOLD:**

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.....  
.....

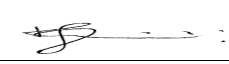

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Approved by: Registrar Academics/DVC**

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Applicant notified of outcome by:**

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Activity	Responsibility	Signature	
Prepared by:	Management Representative		22/06/2015
Approved by:	Vice Chancellor		22/06/2015