



**ZETECH  
UNIVERSITY**

**TRAINING DEPARTMENT**

**REQUEST FOR CAMPUS TRANSFER/ CHANGE OF MODE  
OF STUDY**

**Reference F-7-69  
Issue/Rev. 1/0**

**(A student is allowed to transfer campus or change mode of study one time within a given course)**

**STUDENT DETAILS**

**NAME..... REG.NO/ Adm No .....**  
**COURSE ..... TERM/SEMESTER OF STUDY .....**  
**ADDRESS ..... TEL: ..... DATE.....**

- For change of mode of study fill section 1 only.
- For campus transfer fill section 2 only.

**1. CHANGE OF MODE OF STUDY**

**From (Current Mode) (Please tick appropriately)**

- FULL TIME                       PART TIME  
 E-LEARNING                       DISTANCE LEARNING

**To (New Mode) (Please tick appropriately)**

- FULL TIME                       PART TIME  
 E-LEARNING                       DISTANCE LEARNING

**Give specific reason for your request.**

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**2. CAMPUS TRANSFER**

**From (Current Campus) (Please tick appropriately)**

- TRC                                       PIONEER/AGRICULTURE  
 STANBANK

**To (New Campus) (Please tick appropriately)**

- TRC                                       PIONEER/AGRICULTURE  
 STANBANK

**Give specific reason for your request.**

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.....  
**Student's Signature**

.....  
**Date**

**FOR OFFICE USE ONLY (FACULTY/DEPT/SCHOOL/PRINCIPAL/REGISTRAR APPROVAL)**

**A. HEAD OF FACULTY/DEPARTMENT/SCHOOL**

Does the HOD approve?

- a. Transfer of Campus                      Approved..... Rejected .....
- b. Change of Mode of Study              Approved..... Rejected .....

Please give detailed comments.

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Name ..... Signature ..... Date .....

Official Stamp.....

**B. CAMPUS AM/PRINCIPAL**

Comments on the above

- a. Transfer of Campus                      .....
- b. Change of Mode of Study              .....



Name ..... Signature ..... Date .....

Official Stamp.....

**D. RECORDS/ ADMISSION OFFICE**

CURRENT REGISTRATION NO.....NEW REGISTRATION NO .....

Name .....Signature ..... Date .....

Activity	Responsibility	Signature	Date
Prepared by:	Management Representative		22/06/2015
Approved by:	Vice Chancellor		22/06/2015